

Pro Security Group, Inc.
Employment Application

Date _____

Note to Applicant: Each question needs to be answered completely and accurately. Please do not leave any question blank. Applications will not be kept on file once position is filled. Pro Security Group, Inc. is an Equal Opportunity Employer and complies with applicable Federal, State, and local laws which prohibit discrimination against qualified applicants and employees.

PRINT OR WRITE CLEARLY

Personal Information:

Full Name: _____
First Middle Last (Nickname)

Email: _____ SS# _____

Physical Address: _____
Street Address City State Zip

Home Number (____) _____ - _____ Cell Number: (____) _____ - _____ Other# (____) _____ - _____

Work Information:

City applying for: _____ Date available: _____ Minimum Salary Desired: _____

Part-Time Full-Time Days Evenings Graveyard Weekends Rotating Shifts

Is your work availability limited? YES NO - How? _____

Are you willing to travel? YES NO If yes How far? _____

Have you ever been licensed by the TXDPS – Private Security Bureau? Yes No When? _____

Do you read, speak, or write another language? YES NO If yes what? _____

Please list any relevant experience: (ex: Police, Military, etc...) _____

General Information:

Have you ever worked for us before? YES NO When? _____ Where? _____

Do you have relatives in the security Industry? YES NO If yes list names and employers _____

Do you know anyone that has worked for PSG? YES NO If yes list names _____

Who referred you to us? _____

Do you plan on working elsewhere or attending school while working here? YES NO

If yes give details including employer, times, days, type of work, full time or part time _____

Education:

Name of School Years Completed Year Graduate Degree or Studies

High School _____

College _____

Trade, Business _____

Licenses and Certifications:

Do you have any Licenses or certifications? Yes No

Type Agency Date Issued Licenses #

Have you ever had a license or certification suspended, revoked, or restricted? YES NO

If yes please explain _____

Employment History: List all previous employment for the last five years. Account for all time whether employed or unemployed. We normally contact an applicant's current and previous employment for references purposes.

1. Employer: _____ Phone # (_____) _____
Address _____
From _____ To _____ Salary (beginning) _____ (ending) _____
Position & Duties _____
Reason for Leaving: Resigned with notice Quit without notice Terminated Laid off
What did you like best about this job? _____
What did you like least about this job? _____
Do you authorize us to contact the employer? YES NO

2. Employer: _____ Phone # (_____) _____
Address _____
From _____ To _____ Salary (beginning) _____ (ending) _____
Position & Duties _____
Reason for Leaving: Resigned with notice Quit without notice Terminated Laid off
What did you like best about this job? _____
What did you like least about this job? _____

3. Do you authorize us to contact the employer? YES NO

4. Employer: _____ Phone # (_____) _____
Address _____
From _____ To _____ Salary (beginning) _____ (ending) _____
Position & Duties _____
Reason for Leaving: Resigned with notice Quit without notice Terminated Laid off
What did you like best about this job? _____
What did you like least about this job? _____

5. Do you authorize us to contact the employer? YES NO

6. Employer: _____ Phone # (_____) _____
Address _____
From _____ To _____ Salary (beginning) _____ (ending) _____
Position & Duties _____
Reason for Leaving: Resigned with notice Quit without notice Terminated Laid off
What did you like best about this job? _____
What did you like least about this job? _____
Do you authorize us to contact the employer? YES NO

Personal References: (Do not include relatives, roommates, or previous employers)

| Name | Phone Number | Occupation | Years Known |
|----------|--------------|------------|-------------|
| 1. _____ | _____ | _____ | _____ |
| 2. _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ |

Pre-Interview Questions:

- Have you ever been terminated from a job? Yes No
- Have you ever quit a job in the past year? Yes No
- Have you been unemployed more than 1 month? Yes No
- Have you moved more than 1 time this year? Yes No
- Are you legally eligible to work in the USA? Yes No
- Do you have reliable transportation? Yes No
- Will you complete a pre-employment drug test? Yes No
- Are you able to push or pull 200 pounds? Yes No
- Are you able to lift 15 pounds? Yes No
- Are you able to walk or stand for long periods of time (4 hours +)? Yes No
- Have you ever been a member of an organized club? Yes No
- Do you enjoy learning new things? Yes No
- Have you ever played a team sport? Yes No
- Do you have a cell phone? Yes No
- Do you have a computer with Internet access? Yes No
- Are you available to work weekends/holidays? Yes No
- Is there any reason you would not be able to access the internet on a regular basis? Yes No Explain: _____

- Do you have a valid non-expired Driver’s License? Yes No
- Has your license ever been suspended or revoked? Yes No Explain: _____

Have you ever been convicted of a crime in the past (excluding minor traffic violations)? Yes No
 If yes List all misdemeanors and felonies which you have been arrested and/ or convicted. Including DWI’S

Are you on probation or parole for any conviction at the present time? Yes No Explain: _____

THE FOLLOWING QUESTION ARE REQUIRED BY THE TXDPS- PRIVATE SECURITY BUREA. I UNDERSTAND THAT A “YES” ANSWER TO ANY OF THE FOLLOWING QUESTIONS MAY PROHIBITE ME FROM EMPLOYMENT IN THE SECURITY AND/OR INVESTIGATION INDUSTRY.

1. I am under 18 years of age? Yes No
2. Are you addicted to or do you abuse drugs or alcohol? Yes No
3. Have you ever been discharges from the military under less than honorable conditions? Yes No
4. Are you currently, or have you ever been on prohibited from carrying a firearm under Federal or state law? Yes No
5. Have you ever been found to be mentally incompetent by any court in this state or any other state or federal court, including military court martial of the United States, or in a foreign country? Yes No
6. Have you ever been convicted of a Class A misdemeanor, or any felony, or subject to a deferred adjudication on a felony charge? Yes No
7. Have you ever been convicted of a Class B Misdemeanor within the last five years? Yes No

If your answer is “Yes” to any question explain in concise detail in the space provided below: _____

Applicant's Authorization

Applicants full name: _____

First

Middle (No Initials)

Last

I hereby give permission to Pro Security Group, Inc, its agents, and/or a third party contractor to:

- ✓ Obtain verification of any information provided by me in this employment application and in any supplemental questionnaire, exhibit, resume, or biographical sheet submitted by applicant.
- ✓ Obtain information regarding my work habits and skills from my past and present employers, as well as listed or developed references or institutions.
- ✓ Obtain information from law enforcement and other governmental agencies, military authorities, and private companies concerning my conduct, including traffic and criminal violations.
- ✓ Obtain information from educational institutions concerning my educational record, conduct, and skills
- ✓ Obtain a consumer report as part of the pre-employment background investigation.
- ✓ If hired the authorization shall remain valid and serve as an ongoing authorization for the Employer to obtain consumer reports on me at any time during the course of my employment.
- ✓ I hereby give permission to the employer, its agents and or third party contractor to search/ investigate all criminal records.

I authorize all institutions, agencies, companies, or persons referred above to give the employer and/or agents all information requested. I authorize employer and agencies or companies of employer's choice to investigate all information of this application. Under the federal Credit Reporting Act, I understand that I am entitled to know if employment is denied because of information obtained by employer from a consumer agency. I understand that I will be so advised the name of the reporting agency for more information. I release employer and all other parties from claims, liabilities, and damages resulting from obtaining or furnishing information. A copy of this authorization and release shall be valid as the original.

Applicant's Certification

I certify that all information given on this application is complete and accurate. All of my work experience, training and other information requested on this application have been disclosed. I have not withheld any fact or circumstances which are covered by this application.

I understand that if I made any false, misleading or incomplete information of this application will result in rejection of my application or will result in termination of my employment whenever discovered.

I understand that I may be asked to take job-related written tests or skills tests for the position for which I am applying. If refused to be tested, I understand that I will not be further considered for employment.

I agree to furnish information that may be requested. I release my employer and all other parties from claims, liabilities, and damages resulting from obtaining or furnishing such information.

If I am actually employed, I understand that I will be asked to sign a Federal I-9 form to provide positive proof of my identity and verification of my right to live and work in the United States.

If I am actually employed, I agree to abide by Employer's rules, procedures, and policies, as modified from time to time, including any drug-free workplace policies. I have been informed that the job requires reliable attendance and dependable performance during the contemplated work hours. If I am employed I understand that I may be required to work various shifts and schedules as directed by my supervisor. I understand that any employment is subject to change in wages, conditions, benefits, and operating policies. I understand that if I am employed, such employment will be for an indefinite period and can be terminated at any time by employer or myself, without advance notice and without cause.

I understand that this application does not constitute an offer or acceptance of employment or an employment contract. This certification applies to all information contained in this employment application and any attachments.

Present Drivers Licenses Number

Applicant's Signature

State Issuing Drivers License

Applicant's Printed Name

Social Security Number

Present Address

City/State/Zip Code